

TRADITIONAL CEREMONY

Student Graduation Information **AS/ BACHELOR'S/CERTIFICATES ONLY**

Friday, December 6th, 2024, 7:00 pm

State College of Florida, Bradenton Campus, The Neel Performing Arts Center



Graduate Check-in

- Arrive by **5:45 PM**. Park in **Lot H**
- Student check in will be in the **26 West Center**. Enter in the doors on the south side of the building. **All other guests must go directly to the Neel.**
- Once you have checked in, remain in the building with your cap, gown and tassel. Tassels are worn on the **right side of the cap.**
- Suggested attire: Dark trousers/slacks, white dress shirt or dark dresses to be worn under regalia. Ties are optional. Dark shoes. When selecting footwear, please consider the stairs on and off the stage may be hard to navigate in high heels.
- Processional line-up begins promptly at **6:45 PM**. Processional into the auditorium begins promptly at **7:00 PM**.
- Entrance of mace bearer signals the beginning of the ceremony. During the playing of the national anthem and the invocation, men remove their caps.
- SCF student Marshal will signal your row when to stand. **Please watch for signals.**
- When on stage, hand the card you received at graduate check-in to the SCF vice president at the top of the stairs, who will give the card to the faculty reader. When directed, walk across the stage toward SCF President Gregory to receive your diploma cover.
- A professional photographer will take your picture as you accept the diploma cover. A second photo will be taken after you exit the stage.
- **SCF staff will direct you to return to your seat where we request you remain seated, keeping noise to a minimum, until ALL graduates have received their diploma covers.**
- **Graduates are required to attend the full ceremony. AFTER the full ceremony, you will leave the auditorium as directed and exit through the main lobby to the outside of the facility. Family and friends should remain at their seats until the platform party, faculty and graduates have left the auditorium.** At that time family and friends will be directed to exit the auditorium and facility where you will be waiting and can then celebrate with your guests.

Guest Information

- Park in **Lot H**, enter through the **main lobby doors of the Neel.**
- All guests, including children over 2, must have a ticket for entrance into the auditorium.
- Auditorium seating – **doors open at 6:00 PM**. Guests will need to be seated by **6:45 PM** and **doors will be closed to guests promptly at 6:50 PM for the processional.** If you are late, you will be seated AFTER the Processional.
- Reserved seating is only for faculty and students in the first rows.
- **At the close of the ceremony, guests will remain in their seats until AFTER the platform party, faculty and graduates have exited the auditorium.**

PLEASE REMEMBER:

- Leave enough time for travel and traffic congestion for you and your guests to arrive on time.
- A map has been included of SCF's Bradenton Campus. Locations highlighted include the parking lot, the Neel, and the 26 West Center.