ACADEMIC RESOURCE CENTER

SCF Bradenton: Bldg. 5, 941-752-5660
Tuesday and Thursday, 8:30 a.m. - 7 p.m.
Tuesday and Wednesday, 8:30 a.m. - 9 p.m.
Friday 9 a.m. - 2 p.m., Sunday noon - 9 p.m.
SCF Venice: Bldg. 400, 941-408-1452
Monday-Thursday, 8:30 a.m. - 7 p.m.
Friday 9 a.m. - 2 p.m., Sunday noon - 6 p.m.
Lab hours are subject to change. Please check the website for updates.
email: AsktheARC@scf.edu

The ARC hosts a variety of educational support labs, workshops, and other resources. These include peer tutoring programs, the writing center, development skills labs, final exam review workshops, placement test preparation workshops, and our drop-in tutoring center. Students taking classes with online assignments can work and receive tutoring in our computer study lab.

SCF Lakewood Ranch: MTSC Bldg., Rm. 120, Learning Commons, 941-363-7250
Monday-Thursday, 9 a.m. - 7 p.m.
Friday 9 a.m. - 2 p.m., 2 p.m.
Computers, study rooms, A&P models, and full access to SCF library services are available in one common area

ADMISSIONS

SCF Bradenton: 941-752-5050
Student Services Center, Bldg. 1
SCF Venice: 941-408-1300, Ext. 65050
Student Services Center, Bldg. 100
SCF Lakewood Ranch: 941-363-7000, Ext. 65050
Medical Technology Simulation Center
email: admissions@scf.edu

Visit the Student Services Center at Bldg. 1. For more information, call 941-752-5050.

ARTS & ENTERTAINMENT

For information about theatre performances, concerts and art gallery exhibits, go to the SCF website at scf.edu/Arts, upcoming events. Contact the SCF box office for ticket information at 941-752-5252.

Interested in performing? Contact Music & Theatre office at 941-752-5351.

ASSESSMENT/TESTING CENTER

SCF Bradenton: 941-752-5238
Student Services Center, Bldg. 1, Rm. 201
Testing Monday - Friday by appointment only.
email: testing@scf.edu

SCF Venice: 941-408-1540
Student Services Center, Bldg. 100
Testing Monday - Friday by appointment only.
email: Testing@scf.edu

Testing of groups and individuals is offered for academic placement and career assessments.

CAREER RESOURCE CENTER

SCF Bradenton: 941-752-5325
Student Services Center, Bldg. 1, Rm. 207
SCF Venice: 941-408-1436
Student Services Center, Bldg. 100, Rm. 170
email: CRC@scf.edu
scf.edu/CareerResourceCenter

Students are provided comprehensive resources, career advisement and job search assistance for on- and off-campus jobs.

CAMPUS MINISTRY

SCF Bradenton Campus Ministry: 941-752-5446
Chapel, Bldg. 4
Monday - Friday, 8:30 a.m. - 2:30 p.m.
Additional hours by appointment
Individuals may come and go while seeking moments of quietude, prayer, and peace.
These are often difficult to find on a college campus. Those are provided here. A part-time chaplain coordinates the program and although his salary is paid by local Episcopalian congregations, he works with all persons regardless of religious or denominational persuasion. This ministry provides support, guidance, and counsel to all students, faculty, and staff. Daily and weekly services are held. Various campus organizations meet in this facility. All are welcomed.

COLLEGE CASHIER OFFICES

SCF Bradenton: 941-752-5370
Student Services Center, Bldg. 1
SCF Venice: 941-408-1522
Student Services Center, Bldg. 100
All fees (application and tuition), student traffic court fines, assistance with finance holds and SCF OneCard questions.

DENTAL HYGIENE CLINIC

SCF Bradenton: 941-752-5353
Bldg. 2
Monday-Friday, 8 a.m. - noon and 1 - 5 p.m.
Clinic days and hours may vary from semester to semester. Call to schedule an appointment or stop by to see our new state-of-the-art facilities. In addition to providing low-cost dental hygiene care, the Clinic is a learning experience for students in SCF’s dental hygiene program. Dental hygiene appointments last approximately four hours, and several appointments may be required for the entire treatment to be completed. Patients are advised at the first appointment about the number of appointments expected to complete the total treatment.

DISABILITY RESOURCE CENTER

SCF Bradenton: 941-752-5295
Student Services Center, Bldg. 1, Rm. 219
SCF Venice: 941-408-1448
Bldg. 100, Rm. 162
email: DRC@scf.edu

A broad range of services as well as academic accommodations are provided for students with documented disabilities.

EDUCATIONAL RECORDS

SCF Bradenton: 941-752-5050
Student Services Center, Bldg. 1
SCF Venice: 941-408-1300, ext. 65050
Student Services Center, Bldg. 100
email: records@scf.edu
scf.edu/Records

Visit this office for admission, registration, transcript evaluations, transcript requests and graduation application questions.

FINANCIAL AID

SCF Bradenton: 941-752-5037
Student Services Center, Bldg. 1, Rm. 136
SCF Venice: 941-408-1407
Student Services Center, Bldg. 100, Rm. 159
email: askfinaid@scf.edu

Information and assistance is available concerning scholarships, grants or loans: scf.edu/FinancialAid
Explore additional scholarship options: scffoundation.net/scholarships.

FOOD SERVICES

SCF Bradenton: 941-752-5311
Café, Bldg. 14
Monday - Thursday, 7:30 a.m. - 2 p.m.
& 4 - 7 p.m.
Friday, 7:30 a.m. - 2 p.m.
SCF Venice: 941-408-1467
Lakeside Café, Bldg. 500
Monday - Thursday, 7:30 a.m. - 6 p.m.
Friday, 8 a.m. - 1 p.m.
Breakfast, lunch and dinner are served during the Fall and Spring terms. Vending machines are accessible year round.

SCF Lakewood Ranch: 941-363-7284
Lunch Box Café
Monday - Saturday
Hours vary each term.

Healthy food choices and beverages served during the day hours. Vending machines are accessible in the CIT break area, adjacent to the rotunda next to room 117.

INTERNATIONAL STUDENT SERVICES

SCF Bradenton: 941-752-5256
Student Services Center, Bldg. 1
SCF Venice: 941-408-1300, ext. 65256
Student Services Center, Bldg. 100
email: admissions@scf.edu
scf.edu/International

Students receive assistance coordinating details of an academic experience in the United States.
**ITS HELP DESK/ ANGEL SUPPORT**

The HelpDesk supports students with SCFconnect, email, wireless access and other college technology needs.

Information Technology Services HelpDesk  
**SCF Bradenton:** 941-752-5357  
Green Computer Center Bldg. 6, Rm. 113  
Monday - Thursday, 7 a.m. - 7 p.m.  
Friday 7 a.m. - 5 p.m.  
email: helpdesk@scf.edu

Angel Support: 1-877-907-5032  
https://supportcenter.embanet.com/scf  
24 hours/day/365 days per year

**LIBRARY SERVICES**

SCF Bradenton: 941-752-5305  
Bldg. 8  
Monday - Thursday, 7:45 a.m. - 9 p.m.  
Friday, 7:45 a.m. - 4 p.m.  
Sunday, 5 - 9 p.m.  
Hours vary between terms.

SCF Venice: 941-408-1435  
Bldg. 300  
Monday - Thursday, 8 - 7 p.m.  
Friday, 9 a.m. - 2 p.m.  
Closed Saturday & Sunday.  
Hours vary between terms.

VIRTUAL: scf.edu/library

HELP: http://askalibrarian.org/scfms

The library will deliver materials to the Learning Commons for students at SCF Lakewood Ranch, upon request. Wireless access and printing are available. Macs, PCs, iPads, calculators, flip cameras, mini laptops, study rooms and classroom reserves are first come, first served. The book, ebook, article, streaming video, reference and student choice DVD collections are indexed online (scf.edu/library). Your SCF ID is your library and print card. Food and drink permitted.

**MANATEES ATHLETICS**

SCF Bradenton: 941-752-5261  
Gymnasium, Bldg. 17  
Monday - Saturday, 8 a.m. - 4 p.m.

SCF Venice: 941-408-1523  
SCF participates in intercollegiate baseball, basketball, softball, tennis and volleyball. Come support your Manatees! Team schedules are listed at SCFManatees.com. Students can receive updates and information through SCF's fan page at facebook.com/SCFManatees.

SCF Manatees merchandise can be purchased at the SCF Store located on SCF Bradenton and SCF Venice, in the Fan Shop and concession stands at sporting events. Customized merchandise is available at gomanatees.com

**STUDENT LIFE**

SCF Bradenton: 941-752-5607  
Student Union, Bldg. 14, Club Hub  
SCF Venice: 941-408-1523  
Student Union, Bldg. 500, Club Hub  
helpdesk@scf.edu/StudentLife

Various organizations, activities and a wellness program are available to students. The Student Government Association serves as the official voice of all students and encourages participation in all campus events. Through this office, there also are a number of opportunities for leadership development. Enrich your SCF experience—get involved!

**SAFETY & SECURITY**

SCF Bradenton: 941-752-5550  
Emergency on campus: ext. 65550
LIFE-THREATENING: 911
LOST AND FOUND  
Safety & Security Office  
Student Union, Bldg. 14, Rm. 120

SCF Venice: 941-408-1550  
Emergency on campus: ext. 61550
LIFE-THREATENING: 911
LOST AND FOUND  
Student Union, Bldg. 500, Rm. 501

SCF Lakewood Ranch: 941-363-7155  
Emergency on campus: ext. 67155
LIFE-THREATENING: 911
LOST AND FOUND  
MTSC Bldg., Rm. 105

Traffic rules and regulations are located in the Student Handbook and Planner. Students are encouraged to become familiar with these rules. Department of public safety and security personnel are committed to ensuring the safety of students, faculty, staff and visitors through policies, procedures, educational programming and community involvement. SCF ID cards and parking decals may be obtained in the department of public safety and security office.

**STUDENT ASSISTANCE PROGRAM**

A confidential referral program provided through a third party vendor is available. The student assistance program offers a variety of resources to help guide students successfully through life’s ups and downs.

**STUDENT HEALTH AND PROPERTY INSURANCE**

SCF Bradenton: 941-752-5607  
SCF Venice: 941-408-1523

Although student health and/or property insurance is not available through SCF, many insurance companies provide health and/or property insurance policies for students at special rates. For more information about these companies, contact the office of student life.

**TRAFFIC AND PARKING REGULATIONS**

See Safety & Security.

**UNIVERSITY ADVISING CENTER**

Participating universities vary each semester. scf.edu/iaac

**VETERANS’ SERVICES**

SCF Bradenton: 941-752-5075  
Student Union, Bldg. 14, Rm. 143

SCF Venice: 941-408-1446  
Student Services Auxiliary, Bldg. 1800, Rm. 101  
email: Veterans@scf.edu

Veteran benefit advisors are available to assist veterans and their dependents with the processing of VA educational benefits.

**WEB REGISTRATION**

Web registration is available to all students fully admitted to credit-level classes. This service provides convenient registration 24 hours a day without traveling to an SCF campus. Students can access computers on campus to Web register during the hours the College is open.

Online services available.  
Address changes, enrollment verifications, registration, degree audits and more.

Official transcripts can be ordered online at scf.edu/transcripts.

Students who experience problems with their email accounts can contact the SCF Help Desk at 941-752-5357 or 941-408-1300, ext. 65357.

email: helpdesk@scf.edu

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Together We Are TOBACCO-FREE

In keeping with SCF’s longstanding commitment to the health and well-being of students, employees and visitors, SCF has a tobacco-free campus policy. Tobacco use is not allowed on campus grounds, parking lots, SCF-sponsored off-campus events and within SCF-owned vehicles. The use of all types of tobacco and tobacco-like products are prohibited, including smoked and smokeless tobacco, other smoke-able products and electronic cigarettes. This policy applies to all students, employees and visitors of the State College of Florida.