Registering for Classes

Most classes are typically three credits each and meet three hours a week for 16 weeks. However, SCF does offer classes that may have more flexible start dates. The days of the week are displayed on your class schedule as indicated below. Many classes will meet more than one day a week.

Sunday Monday Tuesday Wednesday Thursday Friday Saturday
U M T W R F S

Below is an example (ENC 1101 - Written Communication I) that will meet two times per week (Tuesday and Thursday) from 1 to 2:53 p.m. No Instructor has been assigned yet for this particular class.

Classes that meet once a week may be scheduled for an evening from 7 to 10 p.m., an afternoon from 1 to 4 p.m., or Saturdays from 9 a.m. to noon.

Registration Codes

• NR = No Registration available. NR appears when registration is not available for a given course.
• SR = Student Restriction. SR appears on a class schedule when a student restriction exists. Students with an SR status are advised to check their registration status and then select the correct term for registration.
• CLOSED = Closed Restriction. Closed appears on a class schedule when a class section is full. If a class section is closed, continue to monitor for availability.

Checking your Registration Status

1. Go to SCFconnect: At scf.edu, click in the upper right hand corner of the site.
2. Enter your User ID and Password and click Login.
3. Click the Student tab.
4. Find the Registration Tool Channel and click Registration Status as shown below.
5. Select the appropriate term.

Your registration status screen indicates the dates you may register for classes. Also shown are Holds (they may prevent registration), Academic Standing and your Student Status.

If a "No Registration Time Ticket" message appears, contact Educational Records: records@sfc.edu.

Checking for Holds

If you have holds on your record that prevent registration, additional information will be available in the "View Holds" screen.

Scroll down to the bottom of the Registration Status Screen to "View Holds." Below is an example of a hold with "Originator" contact information.

If you have a hold(s), please contact the department or individual by telephone as listed under "Originator."

Updating/Confirming Information Each Term

Every term upon your first access to registration, you will be prompted to review and update information related to your student account. You may also be presented with other information to review and acknowledge before proceeding to registration.
How to Register for Classes

1. Log in to SCFconnect: At scf.edu, click in the upper right hand corner of the site.

2. After you have logged in, select the Student tab.

3. Under Registration Tools, click Look Up Classes
   - Select Term and click Submit button.
   - Select Subject (prefix) (subject must be selected) and click Course Search and choose the appropriate course number.
   - The Advanced Search choice will offer more options and you can search by specific course number, campus, instructor, etc.

Viewing Your Tuition Bill

Students are responsible for all payment deadlines. If payment is not received by the stated deadline, a student’s course schedule will be dropped for the term. Tuition and Fees information (including payment deadlines and payment options) is available online at scf.edu/tuition.

1. Log in to SCFconnect from the main Web page: scf.edu.
2. Click the upper right hand corner of the site.
3. Enter your User ID and password and click Login.
4. Select the Student Finances tab.
5. Click My Tuition Bill under Cashiering/Fee Payment.
6. Select the appropriate term and click Submit.
7. In the Account Detail screen, you will be able to see your tuition bill information including your account balance.

If you wish to pay online with a credit card:
- From the Account Detail screen, select Pay for SCF College Credit Courses.
- In the payment gateway: Select Term, enter Payment Amount, and click Pay by Credit Card.