Request for Qualification – Contractors

Questions 6/14/12

Please note the meeting room to record Qualification Statements received has changed and will be held in Building #7 Room 208 on June 19th at 4:00 pm

Q. The RFQ, Attachment C asks for an AIA 254 and AIA 255 form from DB firms that are submitting. In previous submittals to SCF (formerly MCC) allowed firms to submit 254/255 or 330 forms (which have replaced the 254/255 forms). Is it possible for us to submit 330 forms in place of 254/255 forms?

Also, are these forms (attachment C) part of the 50 page limitation?

A. AIA form 330 may not be used instead of AIA 254 and 255.

The AIA 254 and 255 can be in addition to the 50 page limit.

Q. Tab 1 asks us to “Provide general information about the company including, but not limited to, the principals, a brief history, the state and date of incorporation, location of company headquarters and branch offices/locations, and staffing at each location.” However, under Tab 4, we are asked to fill out the Questionnaire Form, Attachment “D”, which appears to contain the same information. Please clarify if this information is to be repeated or if Attachment “D” should be under Tab 1.

A. Information required in Attachment D should be included under Tab 1. Information included in Attachment D does not need to be repeated within Tab 1.

Q. Tab 3 states “Verification of financial capacity is also to be provided in the form of audited financial information current within the past twelve (12) months, such as a balance sheet and statement of operation and bonding capacity.” However, on page 29 under Criteria, it states that a letter from the Bonding Company is needed and that “In the absence of such a written verification, the Board may require the applicant to submit any audited financial information necessary to evaluate an applicant’s financial ability to perform the Project and to respond to damages in the event of default.” Please confirm audited financial statements are not needed if a Bonding letter is provided.

A. Bonding information and audited financial statements are both required. (pages 29 through 34 are the Colleges procedure. The State Requirements for Educational Facilities (SREF) 4.1 (7) requires both.

Q. Tab 4 asks for us to “Provide examples of construction projects that your company has completed in the last five (5) years.” and asks for specific information as listed. On the Questionnaire Form Attachment “D” Section C Related Building Experience, it asks for 3 to 10 projects within the last 10 years. Is the intent to just have the forms filled out for these projects? Also, please confirm that the 10 year time frame is correct.

A. Attachment D Section C should read the last 5 years not last 10 years.