

COMPUTER CLASSES

at STATE COLLEGE OF FLORIDA
MANATEE-SARASOTA

CORPORATE & COMMUNITY DEVELOPMENT

SEPTEMBER 2017				
Class Name	Date	Day	Time	Price
Excel – Level 2	Sept 8	Friday	9 a.m. – 4 p.m.	\$109
Absolute Beginner	Sept 19	Tuesday	9 a.m. – 4 p.m.	\$109
Excel – Level 2 (VENICE)	Sept 22	Friday	9 a.m. – 4 p.m.	\$109
Excel – Level 3	Sept 29	Friday	9 a.m. – 4 p.m.	\$109
OCTOBER 2017				
Excel – Level 1	Oct 5	Thursday	9 a.m. – 4 p.m.	\$109
Absolute Beginner	Oct 7	Saturday	9 a.m. – 4 p.m.	\$109
PowerPoint – Level 1	Oct 18	Wednesday	9 a.m. – 4 p.m.	\$109
Excel – Level 2	Oct 19	Thursday	9 a.m. – 4 p.m.	\$109
Outlook	Oct 24	Tuesday	9 a.m. – 4 p.m.	\$109
Word – Level 1	Oct 26	Thursday	9 a.m. – 4 p.m.	\$109
Excel – Level 1 (VENICE)	Oct 31	Tuesday	9 a.m. – 4 p.m.	\$109
NOVEMBER 2017				
Excel – Level 3	Nov 2	Thursday	9 a.m. – 4 p.m.	\$109
Excel – Level 1	Nov 3	Friday	9 a.m. – 4 p.m.	\$109
PowerPoint – Level 2	Nov 15	Wednesday	9 a.m. – 4 p.m.	\$109
Word – Level 2	Nov 16	Thursday	9 a.m. – 4 p.m.	\$109
Excel – Level 2 (VENICE)	Nov 28	Tuesday	9 a.m. – 4 p.m.	\$109
DECEMBER 2017				
Excel – Level 2	Dec 1	Friday	9 a.m. – 4 p.m.	\$109
Absolute Beginner	Dec 5	Tuesday	9 a.m. – 4 p.m.	\$109
Excel – Level 3	Dec 15	Friday	9 a.m. – 4 p.m.	\$109

Unless otherwise noted, all classes are held at SCF Lakewood Ranch, 7131 Professional Pkwy E., Sarasota

Go to scf.edu/CCDcomputer for course descriptions and requirements.

Please bring a USB memory stick/flash drive 512MB or greater, if you wish to save your work.



STATE COLLEGE OF FLORIDA
MANATEE-SARASOTA
Corporate & Community Development

For more information and to register:

941-363-7218 or scf.edu/CCDenroll

SCF Bradenton, 5840 26th St. W., Professional Development Center, Bldg. 18

SCF Lakewood Ranch, 7131 Professional Pkwy. E., Sarasota

SCF Venice, 8000 S. Tamiami Tr.