

# COMPUTER CLASSES

at STATE COLLEGE OF FLORIDA  
MANATEE-SARASOTA

## CORPORATE & COMMUNITY DEVELOPMENT

### JANUARY 2018

Class Name	Date	Day	Time	Price
Excel – Level 1	Jan 11	Thursday	9 a.m. – 4 p.m.	\$109
PowerPoint – Level 1	Jan 12	Friday	9 a.m. – 4 p.m.	\$109
Absolute Beginner	Jan 19	Friday	9 a.m. – 4 p.m.	\$109
iPad – Basics	Jan 20	Saturday	9 a.m. – 12 p.m.	\$49
Excel – Level 1 (VENICE)	Jan 26	Friday	9 a.m. – 4 p.m.	\$109
Windows 10	Jan 27	Saturday	8:30 a.m. – 12:30 p.m.	\$79

### FEBRUARY 2018

Excel – Level 2	Feb 1	Thursday	9 a.m. – 4 p.m.	\$109
Absolute Beginner (VENICE)	Feb 10	Saturday	9 a.m. – 4 p.m.	\$109
PowerPoint – Level 2	Feb 16	Friday	9 a.m. – 4 p.m.	\$109
Word – Level 1	Feb 20	Tuesday	9 a.m. – 4 p.m.	\$109
Excel – Level 3	Feb 22	Thursday	9 a.m. – 4 p.m.	\$109
Excel – Level 2 (VENICE)	Feb 23	Friday	9 a.m. – 4 p.m.	\$109
iPad – Beyond the Basics	Feb 24	Saturday	9 a.m. – 12 p.m.	\$49

### MARCH 2018

Word – Level 2	Mar 13	Tuesday	9 a.m. – 4 p.m.	\$109
Windows 10 (BRADENTON)	Mar 14	Wednesday	8:30 a.m. – 12:30 p.m.	\$79
Outlook	Mar 16	Friday	9 a.m. – 4 p.m.	\$109
Absolute Beginner	Mar 22	Thursday	9 a.m. – 4 p.m.	\$109
Excel – Level 3 (VENICE)	Mar 23	Friday	9 a.m. – 4 p.m.	\$109

Unless otherwise noted, all classes are held at SCF Lakewood Ranch, 7131 Professional Pkwy E., Sarasota

Go to [scf.edu/CCDcomputer](http://scf.edu/CCDcomputer) for course descriptions and requirements.

Please bring a USB memory stick/flash drive 512MB or greater, if you wish to save your work.



STATE COLLEGE OF FLORIDA  
MANATEE-SARASOTA  
Corporate & Community Development

**For more information and to register:**

941-363-7218 or [scf.edu/CCDenroll](http://scf.edu/CCDenroll)

SCF Bradenton, 5840 26th St. W., Professional Development Center, Bldg. 18

SCF Lakewood Ranch, 7131 Professional Pkwy. E., Sarasota

SCF Venice, 8000 S. Tamiami Tr.