

Required Courses and Recommended Sequence:

The following is a recommended sequence of courses for completing this program. Developmental courses and prerequisite course requirements, credit load, and/or course availability may affect a student's individual progress. Course availability within the program sequences is specifically intended for full-time students who begin their course work with the fall semester. Students should always consult their online degree planner for the catalog year that they entered the college, and contact their program manager to better understand typical course availability and individual program planning.

Degree Pathway – Paralegal/Legal Assisting (2018) – 2 Year Plan

Semester One

PLA 1003 Introduction to Legal Systems	3 credits
PLA 2001 General Law	3 credits
PLA 2203 Civil Litigation I	3 credits
PLA 2303 Criminal Law and Procedures	3 credits
CGS 1000 Computer Information Systems	3 credits
Gen Ed* Area II Mathematics	3 credits
	15 credits – semester one

Semester Two

PLA 2223 Civil Litigation II	3 credits
PLA 1610 Real Property Law/Transactions	3 credits
PLA 2800 Introduction to Family Law	3 credits
ENC 1101 Written Communication	3 credits
CGS 1570 Integrated Business Apps Software	3 credits
	15 credits – semester two

Semester Three – Summer

PLA 2600 Wills, Trusts and Probate Administration	3 credits
SPC 1608 Fundamentals of Speech Communication or SPC 1300 Interpersonal Communication	3 credits
	6 credits – semester three

Semester Four

PLA 1104 Legal Research and Writing I	3 credits
PLA 1730 Computer Assisted Legal Research	1 credits
PLA 2732 Law Office Computer Applications	3 credits
Gen Ed* Area IV – Humanities -	3 credits
Gen Ed* Area V – Natural Science	13 credits – semester four

Semester Five

Elective PLA 2950 Certified Paralegal Exam Review (*suggested elective)	3 credits
PLA 2763 Law Office Management	3 credits

PLA 2433 Corporations and Business Organizations	3 credits
PLA 2949 Internship in Paralegal/Legal Assisting	3 credits
Gen Ed* Area III – Social Science	3 credits
	15 credits – semester five
	Total Hours – 60 Credits