

# PROGRAM REVIEW & ASSESSMENT

## Program Review

<b>Program</b>	
<b>Evaluator</b>	Daisy Vulovich, Associate Vice-President, CCD
<b>Reviewer</b>	

ALIGNMENT	
Program Focus	Information Location
<p>Program's mission/goal statement(s) aligns with college mission statement.</p> <p><b>Results:</b></p>	
CURRICULUM	
Program Content	Information Location
<p><b>Standard:</b> Program content is consistent with the FLDOE curriculum framework. The program contains the appropriate amount of general education credits and the coursework is drawn from the appropriate content areas: humanities/fine arts; social/behavioral sciences and natural science/mathematics.</p> <p><b>Results:</b></p>	
Advisory Committee	Information Location
<p><b>Standard:</b></p> <ol style="list-style-type: none"> <li>1. Minimum of one meeting/academic year</li> <li>2. Published meeting minutes</li> <li>3. Annual review of curriculum as compared to FLDOE curriculum framework</li> </ol> <p><b>Results:</b></p>	<p>Office of Career &amp; Technical Education/CCD Office of program manager CDR Minutes</p>
Course Outlines	Information Location
<p><b>Standard:</b> The program manager and program faculty regularly review the course descriptions and course performance standards.</p> <p><b>Results:</b></p>	

<b>CURRICULUM cont'd</b>	
<b>Course Syllabi</b>	
<p><b>Standard:</b> The course syllabi:</p> <ol style="list-style-type: none"> <li>1. Contain an accurate reflection of the Statewide Course Numbering System (SCNS)</li> <li>2. Allow for individual faculty discretion for teaching methods, class procedures, assignments and grading policy</li> <li>3. Course syllabi learning outcomes are consistent with the course performance standards.</li> </ol> <p><b>Results:</b></p>	
<b>Articulation</b>	<b>Information Location</b>
<p><b>Standard:</b> Program has at least one career pathway from secondary and/or PSAV CTE program to the AS degree.</p> <p><b>Results:</b> <b>State College of Florida provides career pathway opportunities for students in secondary and postsecondary career and technical education programs in Manatee and Sarasota counties by way of an articulation agreement.</b></p>	
<b>Occupational Demand</b>	
<p><b>Standard:</b> <math>\geq 10</math> vacancies per year as documented in the Region 18 Targeted Occupations List (TOL)</p> <p><b>Results:</b></p>	
<b>Enrollment Trends</b>	<b>Information Location</b>
<p><b>Standard:</b></p> <p><b>Results:</b></p> <p><b>Completions:</b></p>	
<p><b>Standard:</b> _____</p> <p><b>Results:</b></p>	

<b>Placements</b>	
<b>Standard:</b> 80% or better <b>Results:</b>	

<b>PROGRAM EFFECTIVENESS FACTORS</b>	
<b>Student Learning</b>	<b>Information Location</b>
<b>Course Success:</b> <b>Standard:</b> 80% success or better <b>Results:</b>	
<b>Resources</b>	<b>Information Location</b>
<b>Standard:</b> <ol style="list-style-type: none"> <li>1. Equipment is industry standard</li> <li>2. Equipment is sufficient to support instruction</li> </ol> <b>Results:</b> Equipment needs are reviewed annually by program manager, chair, AVP and office of career and technical education Equipment needs are aligned with fiscal resources and prioritized by budget committee. Perkins \$ support the purchase and maintenance of industry standard equipment	<b>Perkins grant &amp; SCF Foundation have been used to support the program (budget request forms)</b>  Vice President for Business Services Office of Academic Affairs Office of Career & Technical Education/CCD
<b>Faculty</b>	<b>Information Location</b>
<b>Standard:</b> <ol style="list-style-type: none"> <li>1. Faculty credentials meet SACS criteria and standards.</li> <li>2. Faculty/student ratio is adequate for quality instruction.</li> </ol> <b>Results:</b>	<b>Office of Academic Affairs</b> <b>Human Resources</b>