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RULE

Subject	Employment Contracts, Generally	Number: 6HX14-2.14
Authority	F.S. 1001.64	Date: 01/26/2016
History	01/18/84, 8/16/00, 6/23/05, 6/24/09, 9/10/13	
Source	Human Resources	

Contractual arrangements and salary schedules for all personnel are recommended by the College administration to the Board of Trustees on a yearly basis. Formal contracts are issued prior to the beginning of the academic year and after valid certificates are filed with the Vice President of Academic Affairs and Human Resources. Formal contracts may be issued during the academic year in unusual circumstances.

Contract forms are approved by the District Board of Trustees and will be issued for nine (9) months of service, ten (10) months of service, twelve (12) months of service, and other lengths of service as may be deemed appropriate or necessary for the effective operations of the College and subject to State Board regulations.

A contractual agreement concerning assignment shall mean utilization of services to be assigned by the College wherever it is determined to be in the best interests of the institution. This may include teaching/working nights, weekends, or other variable schedules, including on-line classes, in lieu of daytime hours as part of the regular load or at any college site.

Contracts for all instructional and administrative personnel under this Rule shall include length of service, salary, position, and approval by the President and the Board of Trustees.