


PROCEDURE

Subject	Inspections of Facilities	Number: 6.01.07
Source	Facilities Management	Reference (Rule#) 6HX14-6.01
President's Approval/Date:	 8/14/2017	

A. PURPOSE

Florida Statutes, Florida Administrative Code, the Florida State Regulations for Educational Facilities (SREF) and the Florida Building Code and its referenced standards require several general and specific inspections of the Physical Plant. This procedure lists the inspections, scheduled dates and the source requirement. Excluded are Preventive Maintenance inspections that are covered in a separate Procedure.

B. BASICS

1. Fire Safety Inspection: A local Fire Prevention Inspector accompanied by the Manager of Operations & Environmental Health & Safety performs the annual inspection in compliance with F.S 1013.12.
2. Comprehensive Fire, Casualty and Sanitation Inspection: The consortium inspector accompanied by the Manager of Operations & Environmental Health & Safety performs the annual inspection in compliance with F.S. 1013.12 and SREF.
3. Fire Alarm Systems: A licensed fire alarm contractor performs a system inspection in each building at each campus annually in compliance with F.S. 1013.12 and SREF, required by NFPA 72.
4. Fire Extinguisher Certification: A licensed contractor annually conducts an inspection and certifies each of the college's 450+ portable extinguishers annually in compliance with NFPA 101 and SREF.
5. Fire Sprinkler Systems: A licensed contractor inspects the systems annually in compliance with NFPA 25 and SREF.
6. Backflow Prevention Devices: A licensed contractor inspects the systems annually in compliance with the Florida Building Code and County ordinance.

7. Bleacher Inspections: A licensed professional engineer (PE) conducts a safety inspection in compliance with SREF every two years.
8. Retention Ponds: A qualified inspector inspects each pond and submits the permit in compliance with SREF to the Southwest Florida Water Management District (SFWMD) to verify the ponds are properly operated and maintained.
9. Elevator: A licensed elevator contractor inspects each of the College's elevators as required by SREF to maintain the elevator certification. A third party inspector provides an annual inspection in accordance with Florida Statute.
10. Hood Suppression Systems: Inspected semi-annually by fire extinguisher contractor.
11. Fume Hoods: According to the 29 CFR 1910.1450, SCF is required to maintain a Chemical Hygiene Program; fume hood certification is listed within to be tested annually or after repairs/medications. Fume hood inspections and calibration is performed annually by a certified Bio-Safety Officer (BSO).
12. Kitchen Hoods: Kitchen hoods and fire suppression systems are inspected semiannually by Certified Fire Inspector in accordance with SREF.
13. Venice Waste Water Treatment Plant: Covered by a certified and licensed contractor as per Sarasota County ordinance and DEP agency. Every five years a licensed engineer is retained to perform a comprehensive assessment.
14. Stage Rigging: Annual inspection is required by a certified Rigger SREF/FBC.
15. Neel Stage Smoke Vents: Annual inspection by a licensed fire sprinkler contractor NFPA101 & 72.
16. Above-ground Fuel storage tank: Annual inspection is conducted by Manatee County's Environmental Services personnel.
17. Boiler Inspection: Bi-annual inspection performed by State Fire Marshall in accordance with SREF.