

PROCEDURE

Subject	Academic Progress Page 1 of 3	Number: 4.01.02
Source	Vice President, Student Affairs	Reference (Rule #) 6HX14-4.01
President's Approval/Date: 02/25/2014		

State College of Florida, Manatee – Sarasota (SCF) acknowledges five academic classification categories that apply to all students: Good Standing, Academic Warning, Probation, Academic Suspension, and Academic Dismissal.

Good Standing

A student is considered in Good Standing when the term and cumulative grade point averages (GPAs) are 2.0 or above, or on initial Good Standing during the first semester after transfer from another college or university, regardless of the transfer GPA.

Academic Warning

A student is considered on Academic Warning when either the term GPA, the institutional GPA or the overall cumulative GPA is below 2.0. The student academic record will reflect the academic warning status. The student is notified at the end of the term.

A student on Academic Warning is encouraged to seek assistance from a student services advisor or their respective degree program manager early in the term to develop an academic plan that would result in Good Standing. When the student's term and overall cumulative GPAs reach 2.0, the academic warning status is removed. If a student's GPA remains below a 2.0, the student is placed on Probation and notified at the end of the term.

Probation

A student is considered on Probation when the student has:

a term GPA, institutional GPA, or overall cumulative GPA that is below 2.0; and received a previous Academic Warning classification and was not successful in returning to academic Good Standing.

A student is informed of the Probation classification at the end of the term and the student's academic record will reflect probation status. The student is strongly recommended to see a student services advisor or their respective degree program manager to initiate a

contractual intervention strategy that would assist the student in meeting individualized educational goals. Such strategies may include, but are not limited to:

- a) repeating all courses where the final grade of “D” or “F” has been earned, and all college preparatory courses that must also be taken; and/or
- b) enrolling in fewer courses in a given term; and/or
- c) limiting participation in non-academic activities.

Probation status will be lifted when the student has attained Good Standing. If the student earns a 2.0 term GPA, but the institutional or overall cumulative GPA remains below 2.0, the student will continue on Academic Probation for an additional term. Should the student fail to earn both a 2.0 semester and institutional cumulative GPA the following semester, the student’s status will remain on probation and the student is notified at the end of the term.

Academic Suspension

A student is considered on Academic Suspension when the Probation status has not improved to a Good Standing classification. Each student is notified at the end of the term.

The student academic record will reflect the academic suspension.

Students on academic suspension for the first time will have an opportunity to be reinstated upon agreement with a student development advisor. Each semester thereafter, the student’s academic progress is evaluated for continued probation status based on satisfactory progress and/or completion of an agreement within the Academic Standing Appeal Request decision. A student who was previously suspended and failed to meet the standard of the agreement may be academically dismissed. A student must earn an institutional and overall 2.0 GPA for each semester of academic reinstatement to avoid academic dismissal.

Academic Dismissal

A student who has not earned a 2.0 term and institutional and overall GPA following an Academic Suspension will be Academically Dismissed and will be unable to attend SCF for one calendar year. (Three semesters = one calendar year). Each student is notified of Academic Dismissal at the end of the term.

At the beginning of the third semester of non-enrollment, the student must schedule an appointment with a student services advisor or their respective degree program manager to discuss and submit the required documentation for admissions committee review and readmission consideration.

Appeals

Students will have an opportunity to appeal the dismissal status. Appeals should be sent to the Director of Advising Services within seven (7) business days of notification of the dismissal status. The appeal documentation will be forwarded to the Admissions Appeal Committee for a final decision.

The decision of the Committee will be documented and sent to the student, and a copy of the

notification will be placed in the student's file.

If the student is not satisfied with the decision of the College Admissions Appeal Committee, one final appeal may be initiated by submitting a letter of appeal to the Vice President, Student Affairs within ten (10) business days after the receipt of the College Admissions Appeal Committee decision. The decision of the Vice President, Student Affairs will be final.