

# PROCEDURE

<b>Subject</b>	Tobacco Free Campus Page 1 of 2	<b>Number:</b> 1.25.02
<b>Source</b>	Office of Human Resources	<b>Reference</b> 6HX14-1.25
<b>President's Approval/Date:</b> 12/15/10		

## **PURPOSE:**

The State College of Florida has a longstanding commitment to the health and well-being of our students, employees and visitors. SCF does not support the position that the use of tobacco is a protected right and intends to prohibit the use of all tobacco products. Tobacco dependence has been well documented as our nation's most preventable cause of death and disease, including heart disease, emphysema, and cancer. In recognition of the harmful effects of second-hand smoke, SCF will assert itself as a community leader to assure clean air and a healthy environment for all students, employees, and visitors. SCF will join more than 250 other colleges and universities across the nation banning tobacco products on campus.

## **POLICY:**

### **I. Definitions:**

The State College of Florida will prohibit the use of all tobacco products on all campuses, at all institution-sponsored off-campus events, and in all college-owned vehicles, as well vehicles on campus.

For purposes of this policy, "tobacco use" means the personal use of any tobacco product, whether smoked or smokeless, which shall include but not be limited to cigarettes, cigars, and pipe tobacco; chewing tobacco, snuff, smokeless pouches, any other form of loose-leaf tobacco, and electronic cigarettes.

Organizers and attendees at public events, such as conferences, meetings, public lectures, social and cultural events, and athletic events and housing using The State College of Florida facilities will also be required to abide by the Tobacco-Free Policy. Organizers of such events are responsible for communicating this policy to attendees and for enforcing this policy. The policy applies to students, employees and visitors, including contractors and any and all non-college parties that rent or use the SCF facilities.

## **II. Procedure**

Implementation will begin at the Lakewood Ranch Campus on Monday, January 3, 2011, with full enforcement for Lakewood Ranch Campus, effective March, 14, 2011. Implementation will begin at Bradenton and Venice campuses on Monday, May 9, 2011, with full enforcement on August 15, 2011. SCF will extend its current prohibition on smoking inside buildings to also include all college property and grounds. With the implementation of the tobacco-free environment, campus personnel will establish reasonable communications through email, signage, handbooks, and on our college Web site. Warnings will be issued to violators, while free tobacco-cessation information and support will be offered on campus.

Violations of the policy will be addressed through existing procedures already in place for students and employees. Student violators will be referred to the division of Educational and Student Services for possible disciplinary action through its normal judiciary process, and College employees will be referred to their supervisor. Continued employee violations shall be reported to human resources and managed through the normal disciplinary process.